



Job Description: Director of Editorial

Location: Charlotte, NC (or remote, with travel)

Hours: Full time

Salary: \$80–85,000

Reports to: Publisher / Joint-CEO

Benefits: 14 days vacation, holiday and sick pay; Health, dental, and vision insurance; 401k plan with employer matching

About Us

The Good Book Company is a fast-growing Reformed evangelical publisher with offices in Charlotte, NC and London, England. With an annual revenue of \$8 million, we publish about 50 titles each year for adults and children to encourage and enable Christians to love Jesus, serve their church, and share the gospel. We're passionate about seeing God's word work in people's lives and we believe publishing can play a powerful role in making that happen.

We're looking to expand our team with a Director of Editorial to take over the day-to-day leadership and operations of our editorial team and continue to drive growth and excellence. This is a key leadership role for someone who loves content development and inspiring and leading others, and who will thrive on delivering Christ-centered books on time and to a high standard.

About the Role

As Director of Editorial, you'll be a vital part of our ongoing success and growth. You will manage our editorial team, oversee schedules and workflows, and personally edit 8–10 titles per year. You'll also contribute to and execute our editorial strategy, help shape our publishing list, assign projects to editors, and ensure every title moves smoothly from acquisition through editing, design, and production. You'll work closely with the Publisher to ensure that our titles are biblical, relevant, and accessible, and that our authors have a great experience working with us.

Dependent on your experience and expertise, the role may also include working on acquisitions and a seat at Senior Leadership Team level.

Key Responsibilities

Editorial Leadership

- You'll lead the editorial team, managing four senior editors and two proofreaders
- You'll assign projects and provide feedback and support to editors across all stages, ensuring clarity, quality, and strong collaboration
- You'll edit 8–10 titles annually, working with authors to develop manuscripts to the highest quality through developmental and copy editing
- You'll uphold our editorial standards and theological distinctives across all published titles
- You'll travel to the UK office in London twice a year, including an extended visit when you begin the role

Operations

- You'll be responsible for keeping books on schedule, overseeing progress from manuscript through to final files
- You'll collaborate closely with our design, production, and marketing teams
- You'll troubleshoot bottlenecks, flag risks, and keep communication flowing

Strategy

- You will play a key role in shaping our future list by leading the editorial team as they discuss potential projects and sitting on our Publishing Board
- The role may include proactive acquisitions responsibilities, depending on experience

About You

- You have 5+ years editorial experience, ideally in Christian book publishing, with a proven track record of shaping and delivering high-quality titles
- You hold a bachelor's degree in biblical studies, theology, English, or a related field (a master's degree or seminary is beneficial but not required)
- You're able to handle theological questions with precision, clarity, and care, according to TGBC's Statement of Faith
- You have led a team and enjoy managing people
- You are passionate about serving the evangelical church with biblical, relevant, and accessible resources
- You're organized, calm under pressure, and able to balance responsibility with effective delegation
- You're an encourager, a problem-solver, and someone people trust
- You're skilled in developmental, line editing, and copy editing, and are comfortable working with a range of authors
- You're confident contributing to acquisition decisions and author relationships, bringing both theological depth and commercial awareness
- You thrive in a collaborative, team-based publishing environment

Please send your resumé, along with a cover letter outlining why you'd be a great fit and detailing one or two examples of the editorial achievements that you're most proud of, to hello@thegoodbook.com